

ADMINISTRATIVE COUNCIL MEETING

Wednesday, January 16, 2013

10:00 am – 11:30am

Notes

Attendees:

Thilla Sivakumaran - Dean

Greg Meeks – Associate Dean

George Foldesy – Director, CEE

Annette Hux – Interim Chair, ELCSE

Lina Owens – Interim Chair, Teacher Education

Loretta McGregor – Psychology & Counseling

Jim Stillwell – Chair, HPESS

Jo Ann Nalley – Director of Childhood Services

Mary Jane Bradley – Director, PEP

Lance Bryant – Interim Chair, HPESS (beginning July 1, 2013)

NEW BUSINESS

1. Renaming COE

The COE will be asked to vote on one of the following names for the College:

- a. College of Education and Behavioral Science
- b. College of Education and Human Performance

2. International programs

- a. Mexico initiative – The Chairs need to determine what degrees might be offered in the future at the Mexico site. Dean will check on the due date.
- b. Japan – We are taking the superintendent and assistant superintendent to Japan for a partnership. We are also working on student partnership exchanges.
- c. Russia – Three to four faculty and three to four graduate students have expressed interest in participating this summer. We may reciprocate this fall.
- d. Hawaii – Shaminade University offered to take our student-teachers at no cost.
- e. Belize – Dr. Singleton is working on a partnership to do professional development. The Dean hopes to offer the special education program in Belize.
- f. Jamaica – Dr. Johnson-Leslie is working on a partnership with a two year college.

3. Job searches

- a. Two in Counseling
- b. Three in Psychology
- c. Two in HPESS
- d. Two in the New ELCSE & Teacher Ed

4. Coordinators

- a. Coordinator Data and Grant – Mary Elizabeth Spence has been named to this position. She will help anyone who needs help with SPA or HLC data collection.
- b. Coordinator School, Community and International Partnership – Blair Dean has been named to this position.

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5. Literacy Center

- a. COE 105
- b. Hopefully up and running by Fall 2013

6. TRiO program & Open House

- a. Faculty representatives Joanna, Mitch,

7. Website

- a. Departmental page
- b. Program page – Dr. Meeks has requested missing checksheets from Chairs.

8. Fall and Summer Schedule

- a. Final draft due March 6th
- b. Off-budget requested need to be turned in

9. Evaluation

- a. Administrator evaluations – March 8th

10. Meeting adjourned at 11:05 AM

The mission of the College of Education is to generate and disseminate knowledge through teaching, research, and service; and to apply that knowledge to improve education and the quality of life for all individuals in a pluralistic and democratic society. We accomplish this within student-centered, intellectually challenging environments with faculty and staff dedicated to excellence.